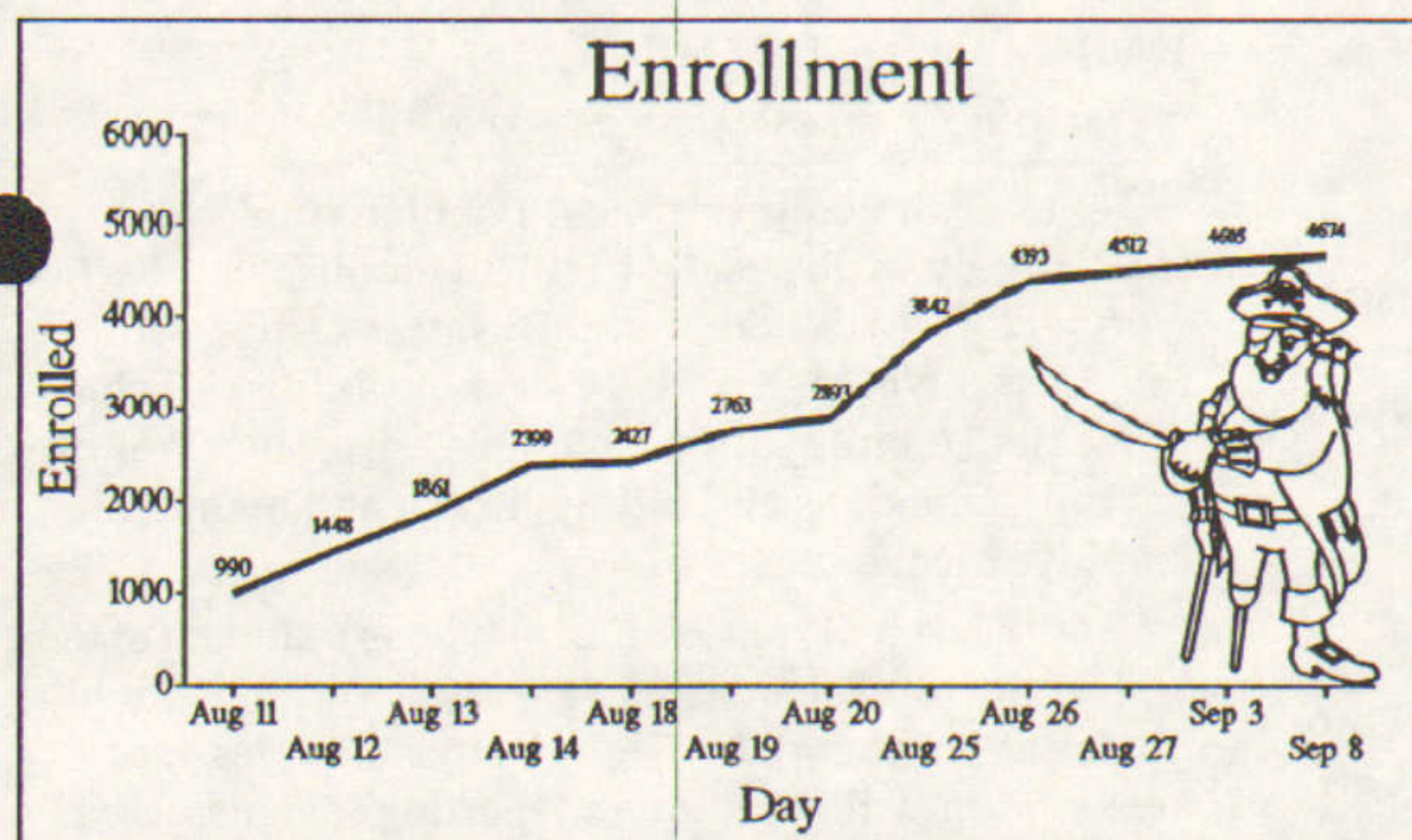


REGISTRATION DAYS

As you can see by the information listed here some of the days during registration were a lot busier than others. On August 24th for example, over 940 forty people were processed. Overall this represents 94 students an hour or about 1+ students a minute.

167 on Aug. 4, 118 on Aug. 5, 24 on Aug. 6, -90 on Aug. 9, 215 on Aug. 10, 458 on Aug. 11, 413 on Aug. 12, 538 on Aug. 13, -89 on Aug. 16, 117 on Aug. 17, 336 on Aug. 18, 130 on Aug. 19, 17 on Aug. 20, 28 on Aug. 21, -38 on Aug. 23, 942 on Aug. 24, 551 on Aug. 25, 119 on Aug. 26, 84 on Aug. 27, -90 on Aug. 30, 29 on Aug. 31, 61 on Sept. 1, 9 on Sept. 2, 51 on Sept. 3, 18 Sept. 7

The negative amounts are the number of students that were purged for non-payment of tuition.



The above chart shows how the enrollment grew from August 11 to September 8. The figures represent the total enrollment, not the enrollment on each day. The final count as of September 8 was 4674.

COLLEGE REORGANIZATION

The hiring of Dr. Ted Spring as college Vice President led a reorganization effort of the administrative staff, academic and technical divisions. These changes were discussed at a faculty/staff meeting on August 21, 1992. Dr. Tom Umphrey and Dr. Fred Ganious addressed college employees reviewing the

administrative and division changes.

The organizational revisions were referred to as interim changes, and may be revised again as the college prepares for the move to the new campus. In addition, a committee comprised of faculty members has been charged with making a recommendation to Dr. Umphrey on composition of academic and technical division.

EMPLOYEE SHIFTS

With the college reorganization, several support staff position changes have developed. **Donna Ussery**, audio visuals/library, has accepted the position as secretary for TBI. Her responsibilities will include assisting with the college's Training for Business and Industry Program. **Beth Englebert** has accepted the position of faculty secretary for the Technical College Division, and **Lori Cannon** will serve as faculty secretary for the Academic Division. Their responsibilities will include preparing and typing tests, course syllabi, and curriculum changes. **Sandra Day** will serve as secretary to the Assistant Dean of Students, where her responsibilities will include working with programs in student services, and assisting Dr. Joan Kempster.

JACQUIE MCCOY RESIGNS

Jacquie McCoy has resigned as faculty secretary effective September 10, 1992. Jacquie served the college in several positions, including secretary to the Canine Program. Best wishes to Jacquie and her family.

JIM PURCELL RECOGNIZED!

Jim Purcell has been asked to serve on the prestigious "South Central Region Council of the Society for college and University Planners." "SCUP" is an organization of institutional researchers and planners from throughout the United States and Canada. Jim's appointment is through June 30, 1993.

Congratulations Jim!

COMPUTER PLANNING COMMITTEE

The Computer Planning Committee has recommended that Shelton State adopt Word Perfect, Lotus and Dbase as it's official software for administrative use. Details of implementing those recommendations are being finalized and will be communicated to employees soon.

IMPORTANT AUDIX REMINDER

This is a reminder to prepare a personal message on your AUDIX that answers your extension. A personal welcome is more appropriate and it also helps in maintaining the AUDIX system. All extensions without personal messages produce a "trouble message" which is time consuming when looking for a "real" problem.

Jim Brown at extension 2274 will be happy to assist you in setting up your own message.

Thanks.

Please leave me a message at the tone. Thank You.



SEMESTER UPDATE

There were many unknown factors in preparing for the semester and one of the college's major concerns was the possible effect on enrollment. Early indicators and enrollment figures look very positive although final results are not available.

Congratulations to everyone for their hard work and commitment to making this change-over successful. Many of you worked overtime and on special projects to see things through, and your efforts paid off.

SEMESTER CELEBRATION

In appreciation of everyone's hard work and dedication to the immense project of changing from a quarter system to a semester calendar, Dr. Tom Umphrey is preparing to host a "Semester Celebration."

All employees of the college and their spouses or friends are invited to this event which is scheduled for Saturday, October 17th.

The party will be held at Dr. and Mrs. Umphrey's home on the 15th Street Campus. Details for the event are currently being planned, with exact time to be announced soon.

Dr. Umphrey has promised special entertainment for the party, but he said it will be kept a secret until the celebration. (It is a little known fact Dr. Umphrey is personal friends with Mick Jagger and the Rolling Stones.)

DON'T FORGET

The campus switchboard is the central and most vital link of communication between the college and the public. Please contact the switchboard regarding any scheduled event that you are coordinating or directing. This will reduce the number of calls being "passed around" and give the appearance of a well coordinated group.

RUMOR CONTROL

Rumors seem to be a way of life on any college campus and rumors enjoy an especially healthy lifestyle at Shelton State. The President's Office will soon announce a "rumor control" hotline to better improve communications and "keep a lid" on rumors.

More on this idea later...

EMPLOYEE PROFILE: THE SHELTON FAMILY

One of the college's most popular employees (particularly at the end of each month) is **Betty Hubbert**. Betty works in the Business Office as Payroll Clerk where her daily responsibilities include processing employment contracts, insurance forms, payroll deductions and billing, taxes, and maintaining employee leave records.

Betty has two sons, **Jeff** (21) who is a student at the University of Alabama and **Jeremy** (14) who is a ninth grader at Northport Jr. High. Betty's hobbies include keeping up with her son's sporting events, cross-stitching and reading. In addition to all of these activities, Betty attends Shelton State as a part-time student.

Betty accomplishes a great deal on behalf of the college with a positive attitude and a warm smile.

Remember

to register and vote in this years election. You can't make a difference if you don't vote!

Tuscaloosa County Board of Registrars (205)349-3870.

